



Children's Education Society (Regd.)

## The Oxford College of Pharmacy

(Recognised by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences, Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

### 3.1.3 Number of departments having Research projects funded by government and non government agencies during the year

Following are the grants received from Government and non-governmental agencies for research projects for the Academic Year 2022-23

Sl.no	Name of the project	Department	Page.no
1	Synthesis of Novel Benzimidazole analogues as potent Anti-convulsant agents	Pharmaceutical Chemistry	1-4
2	Assessment of in-vitro anti-inflammatory activity of ethanolic extract of Limnobia laevigatum Hump & Bonpl. South American Sponge Plant	Pharmacology	5-8
3	Green synthesis of silver nanoparticles of ethanolic extract of an aquatic sea weed Pistia striates Linn. And its in vitro antitubercular activity	Pharmacognosy	9-12
4	Institution Seed Money (Minutes of Meeting, Action Taken Report)	All Departments	13-70

P. Padma  
PRINCIPAL

PRINCIPAL

The Oxford College Of Pharmacy  
No.6/9, 1st Cross, Begur Road, Hongasandra, Bengaluru - 560 068  
Bangalore - 560 068



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e-mail: pharmacyprincipal@theoxford.edu; info@theoxford.edu



ರಾಜೀವ್ ಗಾಂಧಿ ಆರೋಗ್ಯ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಕರ್ನಾಟಕ, ಬೆಂಗಳೂರು  
RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCES, KARNATAKA, BENGALURU  
4<sup>th</sup> T Block, Jayanagar, Bengaluru - 560 041

**RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCES, BANGALORE**  
**UNDER GRADUATE PROJECT APPROVAL ORDER**

Sub:	Orders for approval of research grants to the UG students of affiliated institutions of RGUHS to carryout research projects for the year 2023-24.reg
Ref:	1. University notification No: RES/UG-RESEARCH/188/2021-22 dated 06-01-2023 2. Approval of the 180 <sup>th</sup> Syndicate meeting held on 10-07-2023
Project Code	UG23PHA503
Subject and faculty	Pharmaceutical Chemistry PHARMACY
Principal Investigator	PALLAVI S
College	THE OXFORD COLLEGE OF PHARMACY
Name of the Guide/Designation and Dept	Mrs. G. Suvarna Lakshmi Asst. Professor
Research Project Title	Synthesis of Novel Benzimidazole Analogues As Potent Anti-Convulsant Agents.
Research Grants Sanctioned	15000
Duration of the Project	Three months from the date of issue of amount through NEFT/RTGS.

One of the main objectives of the University is to promote research activities in the University affiliated colleges. In this regard University had invited applications for financial assistance for conducting the research projects by the UG students of colleges affiliated to RGUHS for the year 2023-24, wherein university received 571 research proposals. The Subject Experts as suggested by the concerned BOS UG chairpersons and the Expert Committee have scrutinized the research proposals and shortlisted them based on the criteria set out by the University. Such of the proposals which have fulfilled the norms, have been recommended by the Expert Committee for sanction of research grants.

The Syndicate in its 180th meeting held on 10-07-2023 has approved to sanction the grant-in-aid as per the recommendations of Expert Committee for 353 selected proposals in Medical, Dental, Pharmacy, AYUSH, Nursing, Physiotherapy, Homoeopathy and Allied Health Sciences for UG students for the year 2023-24.

As per the decision of the Syndicate the following orders are made.

**ORDER NO. RGU/ADV-RES/UG RESEARCH/188/2022-23, DATED:31-07-2023**

Pursuant to the approval of the Syndicate, sanction is hereby accorded for release of grant-in-aid amounting to Rs.15000 ( Fifteen Thousand only ) towards research proposal entitled "Synthesis of Novel Benzimidazole Analogues As Potent Anti-Convulsant Agents. " , for the year 2022-23.

The Grant-in-aid will be released in the name of Head of the Institution subject to following terms and conditions mentioned hereunder.

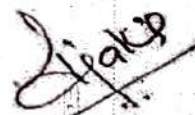
1.	The Principal / Head of Institution shall maintain a separate account for research purpose and for receiving the financial grant released by RGUHS in the name of The Principal / Head of the Institution and the details of the same shall be submitted to RGUHS.
2.	Principal / Head of the Institution and the Guide shall be responsible for the accounts and the proper utilization of the funds. The grants released shall be used only for research purpose.
3.	The project shall be completed within three months from the date of release of grants. However, the University reserves the right to extend the tenure in deserving cases on requisition from the PI maximum for a duration of one month only.
4.	During the research work, members of the Expert Committee from the university shall reserve the right of inspection of the research activity being carried out.
5.	All the details about the conduct of research activity along with documents should be properly maintained by the Principal Investigator and the guide.
6.	ICMR and MCI guidelines especially with regard to ethical issues shall be followed strictly in the research activity.
7.	Regarding ethical issues in various faculties, the guidelines prescribed in the apex bodies or any other related authorities or any law/rules approved from time to time specifically applicable to the research being conducted shall strictly be adhered to by the Institution, Principal Investigator and the guide.
8.	Publication is not mandatory for the undergraduate Research Project. However if the PI wishes to publish the Research project, it may be published in RGUHS journal/ national/ international indexed journals after the completion of the project. During such publication it is the duty of the Principal Investigator to acknowledge the assistance given by the University as a source of funding for the research activity. The Principal Investigator shall

	absolve the University in all future legal complications regarding copyright/plagiarism issues with respect to the research project.
9.	In case the Principal Investigator discontinues the research work under unforeseen circumstances, the guide/Head of the institute shall take the responsibility to find a suitable alternative for carrying out the research project with the consent of the university or the entire Research grant may be refunded through DD favoring "Registrar RGUHS". It is the responsibility of the Principal/ Head of the Institution/Guide to ensure, in such circumstances, that the research is completed.
10	In case the Guide of the research project leaves the college or exits the project the Head of the institute should inform RGUHS and give the New Guide details with covering letter . (Note: The Guide can be changed only once in the tenure of the research project.)
11.	It is the responsibility of the Head of the Institution/Guide and Principal Investigator to ensure that research work is completed within the stipulated time. In the event of failure to comply, the Head of the institution and Principal Investigator and guide are jointly liable to refund the released research grant to the University along with the accrued interest.
12.	The grants released by the University shall not be utilized for the purpose of purchase of instruments/equipments/software/books/Internet charges, refreshments, pen drives , Hard drives etc.
13.	Final report, Utilization Certificate (duly attested by the internal auditor of the institution of the PI), Original bills (with GST number) have to be submitted on the completion of the Research project. College vouchers are not accepted.
14.	E-Completion certificate shall be issued to the successful PI's only on receiving "No objection" from the auditors of the University.
15.	After the completion of the project the entire project report in hard copy shall be submitted to the University and will become property of the University and University owns the intellectual property rights (IPR) as per the guidelines adopted by RGUHS on the recommendations of Expert Committee
16.	The principal investigator and the guide agree to the condition that no honorarium will be paid to them.
17.	If any of the conditions mentioned above are not adhered to by the Head of the Institution / Principal Investigator and guide, University reserves the right to take appropriate action.
18	In research proposals involving clinical trials, if any untoward incidence occurs, it is the responsibility of the Principal Investigator, guide and the Institution to deal with the same and the University will not take any responsibility in this regard. The Principal Investigator is advised to enter into

	insurance schemes to meet any such adverse eventuality as per the decision of the IEC (Institutional Ethical Committee)
19	All the transaction has to be done through bank or online and has to be reflected in the Bank passbook.
20	One spiral bound Final report has to be submitted to the University. Funds can be utilized for one such report only.
21	The PI/ Guide shall intimate to the Director, Advanced Research, regarding the receipt of the research grant from their respective Colleges before starting the research Project. The receipt should reach the Advanced Research Department within 15 days from the day the grant is received by the Head of the Institution.

Further the Head of the Institution, the Guide and Principal Investigator has to submit a joint affidavit duly signed the Head of the Institution, Guide and Principal Investigator which has to be notarized mentioning all the conditions from Sl. No. 1 to 21 and stating that they will be abide by the conditions stipulated in this order.

only after the receipt of Pre-receipt certificate and the affidavit as above, further process for release of research grant-in-aid will be initiated. These documents have to be submitted to The Director, Advanced Research, RGUHS (super scribing the documents as "Undergraduate Research ,Advanced Research proposal") either in person or by post on or before 25th August 2023 without fail.



By order  
DIRECTOR  
ADVANCED RESEARCH

To

1. Principal Investigator/ Guides of the research project
1. Head Of the Institution



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RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCES, KARNATAKA, BENGALURU

4<sup>th</sup> T Block, Jayanagar, Bengaluru - 560 041

**RAJIV GANDHI UNIVERSITY OF HEALTH SCIENCES, BANGALORE**  
**UNDER GRADUATE PROJECT APPROVAL ORDER**

Sub:	Orders for approval of research grants to the UG students of affiliated institutions of RGUHS to carryout research projects for the year 2023-24.reg
Ref:	1. University notification No: RES/UG-RESEARCH/188/2021-22 dated 06-01-2023 2. Approval of the 180 <sup>th</sup> Syndicate meeting held on 10-07-2023
Project Code	UG23PHA506
Subject and faculty	Pharmacology                      PHARMACY
Principal Investigator	SAYAK KULEY
College	THE OXFORD COLLEGE OF PHARMACY
Name of the Guide/Designation and Dept	Dr.G. venkat karthik Kumar Reddy      Assistant Professor
Research Project Title	Assessment of in-vitro anti-inflammatory activity of ethanolic extract of <i>Limnobium laevigatum</i> Hump& Bonpl. South American Sponge Plant
Research Grants Sanctioned	15000
Duration of the Project	Three months from the date of issue of amount through NEFT/RTGS.

One of the main objectives of the University is to promote research activities in the University affiliated colleges. In this regard University had invited applications for financial assistance for conducting the research projects by the UG students of colleges affiliated to RGUHS for the year 2023-24, wherein university received 571 research proposals. The Subject Experts as suggested by the concerned BOS UG chairpersons and the Expert Committee have scrutinized the research proposals and shortlisted them based on the criteria set out by the University. Such of the proposals which have fulfilled the norms, have been recommended by the Expert Committee for sanction of research grants.

The Syndicate in its 180th meeting held on 10-07-2023 has approved to sanction the grant-in-aid as per the recommendations of Expert Committee for 353 selected proposals in Medical, Dental, Pharmacy, AYUSH, Nursing, Physiotherapy, Homoeopathy and Allied Health Sciences for UG students for the year 2023-24.

As per the decision of the Syndicate the following orders are made.

**ORDER NO. RGU/ADV-RES/UG RESEARCH/188/2022-23, DATED:31-07-2023**

Pursuant to the approval of the Syndicate, sanction is hereby accorded for release of grant-in-aid amounting to Rs.15000 ( Fifteen Thousand only only ) towards research proposal entitled "Assessment of in-vitro anti-inflammatory activity of ethanolic extract of *Limnobiium laevigatum* Hump& Bonpl. South American Sponge Plant " , for the year 2022-23.

The Grant-in-aid will be released in the name of Head of the Institution subject to following terms and conditions mentioned hereunder.

1.	The Principal / Head of Institution shall maintain a separate account for research purpose and for receiving the financial grant released by RGUHS in the name of The Principal / Head of the Institution and the details of the same shall be submitted to RGUHS.
2.	Principal / Head of the Institution and the Guide shall be responsible for the accounts and the proper utilization of the funds. The grants released shall be used only for research purpose.
3.	The project shall be completed within three months from the date of release of grants. However, the University reserves the right to extend the tenure in deserving cases on requisition from the PI maximum for a duration of one month only.
4.	During the research work, members of the Expert Committee from the university shall reserve the right of inspection of the research activity being carried out.
5.	All the details about the conduct of research activity along with documents should be properly maintained by the Principal Investigator and the guide.
6.	ICMR and MCI guidelines especially with regard to ethical issues shall be followed strictly in the research activity.
7.	Regarding ethical issues in various faculties, the guidelines prescribed in the apex bodies or any other related authorities or any law/rules approved from time to time specifically applicable to the research being conducted shall strictly be adhered to by the Institution, Principal Investigator and the guide.
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	absolve the University in all future legal complications regarding copyright/plagiarism issues with respect to the research project.
9.	In case the Principal Investigator discontinues the research work under unforeseen circumstances, the guide/Head of the institute shall take the responsibility to find a suitable alternative for carrying out the research project with the consent of the university or the entire Research grant may be refunded through DD favoring "Registrar RGUHS". It is the responsibility of the Principal/ Head of the Institution/Guide to ensure, in such circumstances, that the research is completed.
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11.	It is the responsibility of the Head of the Institution/Guide and Principal Investigator to ensure that research work is completed within the stipulated time. In the event of failure to comply, the Head of the institution and Principal Investigator and guide are jointly liable to refund the released research grant to the University along with the accrued interest.
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13.	Final report, Utilization Certificate (duly attested by the internal auditor of the institution of the PI), Original bills (with GST number) have to be submitted on the completion of the Research project. College vouchers are not accepted.
14.	E-Completion certificate shall be issued to the successful PI's only on receiving "No objection" from the auditors of the University.
15.	After the completion of the project the entire project report in hard copy shall be submitted to the University and will become property of the University and University owns the intellectual property rights (IPR) as per the guidelines adopted by RGUHS on the recommendations of Expert Committee
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Further the Head of the Institution, the Guide and Principal Investigator has to submit a joint affidavit duly signed the Head of the Institution, Guide and Principal Investigator which has to be notarized mentioning all the conditions from Sl. No. 1 to 21 and stating that they will be abide by the conditions stipulated in this order.

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ADVANCED RESEARCH

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1. Principal Investigator/ Guides of the research project
1. Head Of the Institution



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Ref:	1. University notification No: RES/UG-RESEARCH/188/2021-22 dated 06-01-2023 2. Approval of the 180 <sup>th</sup> Syndicate meeting held on 10-07-2023
Project Code	UG23PHA508
Subject and faculty	Pharmacognosy PHARMACY
Principal Investigator	SHRAVYA
College	THE OXFORD COLLEGE OF PHARMACY
Name of the Guide/Designation and Dept	Dr Padmaa M Paarakh Principal
Research Project Title	Green synthesis of silver nanoparticles of ethanolic extract of an aquatic sea weed Pistia striates Linn. and its in vitro antitubercular activity.
Research Grants Sanctioned	15000
Duration of the Project	Three months from the date of issue of amount through NEFT/RTGS.

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Further the Head of the Institution, the Guide and Principal Investigator has to submit a joint affidavit duly signed the Head of the Institution, Guide and Principal Investigator which has to be notarized mentioning all the conditions from Sl. No. 1 to 21 and stating that they will be abide by the conditions stipulated in this order.

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By order  
DIRECTOR  
ADVANCED RESEARCH

To

1. Principal Investigator/ Guides of the research project
1. Head Of the Institution



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(Recognised by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences,  
Karnataka;  
Approved by Pharmacy Council of India, New Delhi)  
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Ref No: TOCP/MOM/2022-2023/01

Date: 13/07/2022

**NOTICE**

This is here to inform you that all the HODs and faculty members of the Oxford College of Pharmacy are advised to attend the staff meeting in the Board Room, TOCP, on 16/07/2022 at 01:00 PM

Agenda:

1. R&D Committee to be reconstituted

  
Principal

Copy to:

Notice Board  
For Circulation

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No.6/9, 1<sup>st</sup> Cross, Begur Road, Hongasandra, Bengaluru -560 068  
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e-mail: [pharmacyprincipal@theoxford.edu](mailto:pharmacyprincipal@theoxford.edu); [info@theoxford.edu](mailto:info@theoxford.edu);

## MINUTES OF THE MEETING 2022-23

Date: 16.07.2022

Time: 1.00 PM


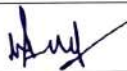

Venue: Board Room, TOCP

Meeting No.	01
	2022-2023

Agenda:

1. R&D Committee to be reconstituted.

**Committee members presented.**

S. No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	
2	Dr. Gururaj. S. Kulkarni	Dean R&D	
3	Dr. G. Parthasarathy	Member	
4	Dr. Noopur Srivastava	Member	
5	Dr. Jyoti Shrivastava	Member	

The meeting of the R&D Committee of the Oxford college of pharmacy convened for the academic year 2022-2023 session at precisely 1:00 PM under the chairmanship of Dr. Padmaa M. Paarakh. Initially the chairperson welcomed all the members and then the meeting began by taking the agenda.

**Agenda 1: R&D Committee to be reconstituted.**

- During the recent faculty meeting, it was decided that a Research and Development (R&D) Committee should be reconstituted at the Oxford College of Pharmacy.
- The committee will aid students and faculty in understanding institutional and university research ethics, various funds, and publications to initiate the organization.

**Resolution:**

***It was unanimously resolved that the R&D Committee will be reconstituted with the following members.***

The committee members also decided to have a review meeting scheduled every quarter of the academic year, and finally the Dean R&D proposed a vote of thanks.

  
Dean R&D

  
Chairman R&D

## ACTION TAKEN REPORT-2022-23

S. No	Resolution	Action Taken	Status
1	It was unanimously resolved that the R&D Committee will be constituted with the following members:	<p>The Chairperson and Dean of the Committee have been informed of their roles and responsibilities and have started working on the committee's framework.</p> <p>The committee will meet quarterly to discuss ongoing research activities and new proposals.</p>	<p>The Research Ethics Committee will guide and support students and faculty in all aspects of research.</p> <p>The committee will advise on the commissioning and implementing research and evaluations, ensuring that all projects meet ethical standards.</p> <p>Faculty will be informed of various research grants and awards to facilitate their research efforts.</p> <p>The committee will review research proposals and assist in finalizing research topics.</p> <p>The committee will monitor the progress of sponsored research at the institute, and research metrics will be maintained.</p> <p>Institutional grant seed money will be provided as needed to support research projects.</p> <p>The committee will advise on disseminating research and evaluation findings and conclusions.</p> <p>The committee will periodically review and assist in the progress of research work conducted by research scholars.</p>



### Committee members

S. No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	P. Padma
2	Dr. Gururaj. S. Kulkarni	Dean R&D	G.S. Kulkarni
3	Dr. G. Parthasarathy	Member	G. Parthasarathy
4	Dr. Noopur Srivastava	Member	Noopur Srivastava
5	Dr. Jyoti Shrivastava	Member	Jyoti Shrivastava



Children's Education Society (Regd.)  
**The Oxford College of Pharmacy**  
(Recognised by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences,  
Karnataka;  
Approved by Pharmacy Council of India, New Delhi)  
**Accredited by NAAC and International Accreditation Organization (IAO)**

Ref No: TOCP/R&D/MOM/2022-2023/02

Date: 11/10/2022

**NOTICE**

This is hereby informed that all the members of the Research and Development Committee are advised to attend the R&D meeting in Board Room, TOCP on 15/10/2022 at 01:00 PM

Agenda:

1. Review the agenda of the previous MOM and action taken report.
2. General Review and Instructions for Research Activity
3. Approval for Scrutiny committee and plagiarism committee to be formed
4. Approval for UG, PG, and Pharm D research projects to be conducted.
5. Discussion on seminar conducted and planning of upcoming conference.
6. Discussion on faculty grants and publications.
7. Discussion on upcoming IAEC meeting

  
Dean R&D

  
Chairman R&D

Copy to:

R&D Committee  
Notice Board  
For Circulation



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## MINUTES OF THE MEETING 2022-23

Date: 15.10.2022

Time: 1.00 PM

Venue: Board Room, Principal Office TOCP

Meeting No.	02
	2022-2023

### Agenda:

1. Review the agenda of the previous MOM and action taken report.
2. General Review and Instructions for Research Activity
3. Approval for Scrutiny committee and Plagiarism committee to be formed.
4. Approval for UG, PG, and Pharm D research projects to be conducted.
5. Discussion on seminar conducted and planning of upcoming conference.
6. Discussion on faculty grants and publications.
7. Discussion on upcoming IAEC meeting

### Committee members presented.

S.No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	P. Padma
2	Dr. Gururaj. S. Kulkarni	Dean R&D	G.S. Kulkarni
3	Dr. G. Parthasarathy	Member	G. Parthasarathy
4	Dr. Jyoti Shrivastava	Member	Jyoti Shrivastava
5	Dr. Noopur Srivastava	Member	Noopur Srivastava

The meeting of the R&D Committee of the Oxford college of pharmacy convened for the academic year 2022-2023 session at precisely 1:00 PM under the chairmanship of Dr. Padmaa M. Paarakh. Initially the chairperson welcomed all the members and then the meeting began by taking the agenda.

### **Agenda 1: Review of Agenda of previous MOM and Action taken report**

- The Dean R&D of TOCP has presented the action taken report of the Research Committee to the committee members. The committee members suggested completing all ongoing activities within the defined timelines.

#### **Resolution**

*The committee members approved the MOM and action taken report of the previous R&D minutes.*

### **Agenda 2: General Review and Instructions for Research Activity**

- The Dean of R&D has requested that HODs and faculty members to publish one research article per semester and organize ICMR, RGUHS-funded conferences, workshops, and training programs.
- Faculty members have welcomed proposals for research and development activities, and university and institution guidelines have been circulated for reference.

#### **Resolution**

*A resolution was passed to develop university and institution guidelines for research activities to ensure clarity, standardization, and accessibility.*

### **Agenda 3: Approval for Scrutiny committee and plagiarism committee to be formed**

- During the meeting, the chairperson proposed the formation of two committees, namely the Scrutiny Committee and the Plagiarism Committee, to ensure that the university and institution guidelines are being followed appropriately and to maintain the quality and integrity of academic research work.

#### **Resolution**

*To ensure the quality of research and maintain the organization's integrity, it was unanimously agreed upon during the meeting that the two committees be formed. The members of the committees will be selected based on their expertise and experience in their respective fields.*

### **Agenda 4: Approval for UG, PG, and Pharm D research projects to be conducted.**

- The committee members thoroughly discussed and evaluated the proposed research projects based on feasibility, relevance, potential impact, legal and ethical considerations.

#### **Resolution**

*The R&D committee approved the proposed research projects with some modifications. They emphasized strict adherence to university and institutional ethical guidelines and regulations throughout the research process.*

**Agenda 5: Discussion on seminar conducted and planning of upcoming conference.**

- The agenda for this meeting was to review the one completed seminar from pharmaceuticals department.
- The R&D members discussed the importance of organizing conferences in each department for the academic year. They emphasized that such conferences would provide a platform for the faculty members to showcase their research and exchange ideas with their peers. The meetings would also enhance the knowledge and skills of the faculty members and help them stay updated with the latest advancements in their respective fields.
- The R&D members discussed conducting at least one conference and workshop in each department for the academic year. They emphasized the importance of these programs in enhancing the knowledge and skills of the faculty members.

**Resolution**

*The team finalized the agenda, created content for interactive sessions, and identified trainers. The Seminar would focus on technology in teaching, research methodologies, and classroom management. The conference would be a platform for the faculty members to present their research papers and exchange ideas.*

**Agenda 6: Discussion on faculty grants submission and publications.**

- The R&D committee discussed grant submission, publication criteria, and dissemination of research findings.

**Resolution**

*The R&D committee members resolved to follow the university and institutional guidelines, establish a transparent grant submission process, set a timeline for publication, and encourage dissemination.*

**Agenda 7: Discussion on upcoming IAEC meeting**

The meeting was called to discuss the upcoming IAEC meeting and its agenda. The team members discussed various topics that needed to be covered during the meeting, including approving new projects, reviewing completed projects, and other items.

**Resolution**

***After a thorough discussion, the team agreed to prioritize the following topics during the upcoming IAEC meeting:***

- 1. Review and approval of new project proposals***
- 2. Review of ongoing projects and their progress***

The committee members also decided to have a review meeting scheduled every quarter of the academic year, and finally the Dean R&D proposed a vote of thanks.

  
Dean R&D

  
Chairman R&D

## ACTION TAKEN REPORT-2022-23

S. No	Resolution	Action Taken	Status
1	The committee members approved the MOM and action taken report of the previous R&D minutes.	The approved MOM and action taken report will be recorded and distributed among the relevant stakeholders for their reference and implementation.	The committee members have approved the MOM and action taken report, which will be implemented accordingly.
2	A resolution was passed to develop university and institution guidelines for research activities to ensure clarity, standardization, and accessibility.	The faculty members were encouraged to submit research proposals and organize conferences, workshops, and training programs. The department-wise faculty members responded positively to the call for proposals.	The faculty members have taken up the challenge and submitted proposals for research and development activities. With the implementation of the university and institution guidelines and the positive response from the faculty members, the institution is expected to see an increase in research output and participation in conferences and workshops.
3	To ensure the quality of research and maintain the organization's integrity, it was unanimously agreed upon during the meeting that the two committees be formed. The members of the committees will be selected based on their expertise and experience in their respective fields.	The committees have been formed, their respective members have been nominated, and they have started their work to ensure the quality and integrity of academic work produced.	The committees closely monitor the academic research work produced, and regular meetings are held to review their progress, address any issues that arise, and ensure that university and institution guidelines and academic standards are maintained.
4	The committee approved the proposed research projects with some modifications. They emphasized strict adherence to ethical guidelines and regulations throughout the research process.	Students were informed of suggested modifications and given necessary guidelines and regulations. They were given a timeline for completion and asked to update the	All UG, PG, and Pharm D research projects have been approved, and researchers are working on them. The committee monitors the progress and is confident that the projects will yield positive results within the timeline.

		committee regularly on progress.	
5	The team finalized the agenda, created content for interactive sessions, and identified trainers The Seminar would focus on technology in teaching, research methodologies, and classroom management. The conference would be a platform for the faculty members to present their research papers and exchange ideas.	The organizing committee was formed, and they identified the resource persons for the FDPs, finalized the dates and venues, and brochure to be sent to different colleges.	The committee has finalized the speakers and topics for the first conference. They have also identified the venue for the events and are in the process of completing the dates. The committee is confident that they will be able to organize the events within the allotted budget and provide a valuable learning experience for all participants.
6	The team discussed grant submission, publication criteria, and dissemination of research findings.	The committee created a team, set a publication timeline, and provided training for research dissemination.	The grant process is transparent, the publication timeline is set, and faculty members are encouraged to disseminate their research.
7	After a thorough discussion, the team agreed to prioritize the following topics during the upcoming IAEC meeting:  1. Review and approval of new project proposals  2. Review of ongoing projects and their progress	The committee completed risk assessments and provided feedback to researchers. Researchers were asked to revise proposals for compliance. The committee will reconvene in two weeks to review the revised proposals and provide final approval for ethical projects.	The committee is on track to review and approve ethical projects in two weeks, ensuring compliance with ethical guidelines and regulations.



## Committee Members

S.No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	P. Padma
2	Dr. Gururaj. S. Kulkarni	Dean R&D	G.S.K.
3	Dr. G. Parthasarathy	Member	G.P.
4	Dr. Jyoti Shrivastava	Member	J.S.
5	Dr. Noopur Srivastava	Member	N.Srivastava

Date: 18-10-2022

### SCRUTINY COMMITTEE ANNOUNCEMENT

The formation of a scrutiny committee by the R&D committee at the Oxford College of Pharmacy aims to guide faculty and students on institution and university ethics, funding, and research project management. This support system intends to foster a research culture of innovation and excellence while conforming to ethical practices.

The members of the scrutiny committee have been duly appointed and are as follows:

S. No	Name	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman	P. Padma
2	Dr. Parthasarathy G	Member	Parthasarathy G
3	Dr. Nagalakshmi G	Member	Nagalakshmi G
4	Mrs. Uma Prabha	Member	Uma Prabha
5	Mrs. Divya S Kumar	Member	Divya S Kumar

#### *Roles & Responsibilities*

1. The role of a scrutiny committee in academic research is to scrutinize and examine research proposals in detail and bring up concrete issues for consideration. Sometimes, the central committee may appoint a sub-committee for such scrutiny and report on the issues involved.
2. The primary purpose of the scrutiny committee is to provide academic oversight and scrutinize the academic board and the senior faculty team for the quality and enhancement of the educational experience and student outcomes.
3. The committee is responsible for periodically monitoring and reviewing the institute's and university's guidelines for academic research and workshop progress.
4. The committee suggests remedial measures wherever necessary.

  
Dean R&D

  
Chairman R&D

Date: 18-10-2022

### PLAGIARISM COMMITTEE ANNOUNCEMENT

The Oxford College of Pharmacy's R&D committee has recently established a Plagiarism Committee to foster ethical and transparent research practices based on institutional and university guidelines. The members of the Plagiarism Committee have been officially announced and appointed.

S.No	Name	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman	P. Padma
2	Dr. S. Jyoti Shrivastava	Member	Jyoti
3	Mrs. Surinder Kaur	Member	Surinder
4	Dr. Vikram T	Member	Vikram
5	Mrs. Suvarna Lakshmi	Member	G. Suvarna

*The role and responsibilities of a scrutiny committee are as follows:*

- Scrutinizing research work:** The primary responsibility of the scrutiny committee is to scrutinize research work to identify any irregularities or deviations from the established guidelines.
- Ensuring adherence to guidelines:** The committee is responsible for ensuring the research work adheres to institutional and university guidelines.
- Identifying plagiarism:** The committee is responsible for identifying any cases of plagiarism in the research work and taking appropriate action to address the issue.
- Ensuring ethical research practices:** The committee promotes ethical research practices and ensures that the research work is conducted transparently and ethically.
- Reporting irregularities:** The committee is responsible for reporting any irregularities or violations of guidelines to the appropriate authorities and taking appropriate action to address the issue.
- Maintaining confidentiality:** The committee is responsible for maintaining the confidentiality of the research work and ensuring that the research work is not shared with unauthorized individuals.

7. **Providing guidance and support:** The committee is responsible for advising and supporting researchers to help them conduct their research transparently and ethically.

They play a vital role in maintaining the institution's and university's credibility in academic research by upholding research ethics and ensuring that scholarly work is conducted with integrity and honesty.

  
Dean R&D

  
Chairman R&D



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Karnataka;  
Approved by Pharmacy Council of India, New Delhi)  
Accredited by NAAC and International Accreditation Organization (IAO)

RefNo: TOCP/R&D/MOM/2022-2023/03

Date: 22/12/2022

**NOTICE**

This is hereby informed that all the members of the Research and Development Committee are advised to attend the R&D meeting in Board Room, TOCP on 26/12/2022 at 01:00 PM

Agenda:

1. Review the agenda of the previous MOM and action taken report.
2. Discussion on the institution's new research policy for the grant seed money scheme.
3. Selected scrutiny committee and plagiarism committee members.
4. Review of Completed Conference and Planning for Upcoming Conference.

  
Dean R&D

  
Chairman R&D

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R&D Committee

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## MINUTES OF THE MEETING 2022-23

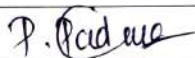




Date: 26.12.2022  
Time: 1.00 PM  
Venue: Board Room, TOCP

Meeting No.	03
	2022-2023

Agenda:

1. Review the agenda of the previous MOM and action taken report.
2. Discussion on the institution's new research policy for the grant seed money scheme.
3. Selected scrutiny committee and plagiarism committee members
4. Review of Completed Conference and Planning for Upcoming Conference

**Committee members presented.**

S.No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	
2	Dr Gururaj. S. Kulkarni	Dean R&D	
3	Dr. G Parthasarathy	Member	
4	Dr. Noopur Srivastava	Member	
5	Dr. Jyoti Srivastava	Member	

The meeting of the R&D Committee of the Oxford college of pharmacy convened for the academic year 2022-2023 session at precisely 1:00 PM under the chairmanship of Dr. Padmaa M. Paarakh. Initially the chairperson welcomed all the members and then the meeting began by taking the agenda.

**Agenda 1: Review the agenda of the previous MOM and action taken report.**

- The R&D team of TOCP has presented the action taken report of the Research Committee to the committee members. The committee members suggested completing all ongoing activities within the defined timelines.

**Resolution**

*The committee members approved the MOM and action taken report of the previous R&D minutes.*

## **Agenda 2: Discussion on the institution's new research policy for the grant seed money scheme**

- The R&D chairperson presented the institution's new research policy, which includes a grant seed money scheme for faculty and student research projects. The committee discussed and approved the policy with modifications, including creating a committee to oversee the allocation of funds and the evaluation process for research projects.

### **Resolution**

- *The modifications include creating clear institution guidelines for selecting research projects and training faculty and students on applying for the institution grant seed money scheme dated 18.11.22.*

## **Agenda 3: Selected scrutiny committee and plagiarism committee members**

- During the meeting, the R&D committee selected the members for the scrutiny and plagiarism committee after reviewing the nominations submitted by various departments.

### **Resolution**

*The chairman & 4 members were selected each for the scrutiny and plagiarism committee.*

## **Agenda 4: Review of Completed Conference and Planning for Upcoming Conference**


- The agenda for this meeting was to review the three completed seminars, 01 each from Pharmaceutics, Pharmacology and Pharmacy Practice and plan for the upcoming seminars. The team discussed the previous conference and reviewed the feedback received from the attendees. The discussion focused on the strengths and weaknesses of the seminar and how to improve the upcoming conference.

### **Resolution**

*The team finalized the agenda, created content for interactive sessions, and identified trainers.*

The committee members also decided to have a review meeting scheduled every quarter of the academic year, and finally the Dean R&D proposed a vote of thanks.

  
Dean R&D

  
Chairman R&D

Date: 28.12.2022




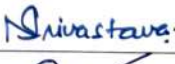

## ACTION TAKEN REPORT-2022-23

S. No	Resolution	Action Taken	Status
1	The committee members approved the MOM and action taken report of the previous R&D minutes.	The approved MOM and action taken report will be recorded and distributed among the relevant stakeholders for their reference and implementation.	The committee members have approved the MOM and action taken report, which will be implemented accordingly.
2	The modifications include creating clear institution guidelines for selecting research projects and providing training for faculty and students on applying for the institution grant seed money scheme.	The R&D chairperson was tasked with creating a committee to oversee the allocation of funds and the evaluation process for research projects. A clear institutional guideline for selecting research projects is being developed, and training sessions for the faculty and students are being scheduled.	The new research policy with modifications has been approved, and the implementation is expected to begin in the next academic year.



3	A chairman and four members were selected for the scrutiny and plagiarism committee.	The selected candidates were notified and provided with the necessary guidelines and protocols to follow while carrying out their duties. The scrutiny committee members will review the documents and data submitted by various departments. In contrast, the plagiarism committee members will investigate (Drill Bit software) any instances of plagiarism and report their findings to the board.	The selected committee members have started performing their duties and provided regular updates on their progress.  The board is satisfied with their performance so far and will continue contributing positively to the organization's growth.
4	The R&D team finalized the agenda, created content for interactive sessions, and identified trainers.	The R&D team is confident that the upcoming workshop will be more engaging and informative than the previous one.	The R&D team has started working on the forthcoming workshop. They have finalized the agenda and are in the process of creating the content for the interactive sessions.

#### Committee members

S.No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	
2	Dr Gururaj. S. Kulkarni	Dean R&D	
3	Dr. G Parthasarathy	Member	
4	Dr. Noopur Srivastava	Member	
5	Dr. Jyoti Srivastava	Member	



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Ref No: TOCP/R&D/MOM/2023-2024/04

Date: 30/03/2023

**NOTICE**

This is hereby informed that all the members of the Research and Development Committee are advised to attend the R&D meeting in Board Room, TOCP, on 01/04/2023 at 01:00 PM

Agenda:

1. Review the agenda of the previous MOM and action taken report.
2. Student project evaluation and approval.
3. Selection of student short-term projects for RGUHS grant seed money.
4. Authorization to send faculty proposals to government and nongovernment funding agencies.
5. Identification of potential journals and timelines for faculty publication.
6. Discuss the completed seminar and forthcoming seminar and workshop.
7. Discussion on Institution Ethics Committee Approval for Pharm D projects.

  
Dean R&D

  
Chairman R&D

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## MINUTES OF THE MEETING 2022-23

Date : 01.04.2023  
Time : 1:00 PM  
Venue : Board Room, TOCOP

Meeting No.	04
	2022-2023

### Agenda:

1. Review the agenda of the previous MOM and action taken report.
2. Student Project evaluation and approval
3. Selection of student short-term projects for RGUHS grant seed money.
4. Authorization to send faculty proposals to government and nongovernment funding agencies.
5. Identification of potential journals and timelines for Faculty publication
6. Discuss the completed seminar and forthcoming seminar and workshop.
7. Discussion on Institution Ethics Committee Approval for Pharm D projects.

### Committee members presented

S. No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	P. Padua
2	Dr Gururaj. S. Kulkarni	Dean R&D	G.S.
3	Dr. G Parthasarathy	Member	G.P.
4	Dr. Noopur Srivastava	Member	N.Srivastava.
5	Dr. Jyoti Srivastava	Member	J.S.

The meeting of the R&D Committee of the Oxford college of pharmacy convened for the academic year 2022-2023 session at precisely 1:00 PM under the chairmanship of Dr. Padmaa M. Paarakh. Initially the chairperson welcomed all the members and then the meeting began by taking the agenda.

### Agenda 1: Review of Agenda of previous MOM and Action taken report

- The R&D team of TOCP has presented the action taken report of the Research Committee to the committee members. The committee members suggested completing all ongoing activities within the defined timelines.

### Resolution

*The committee members approved the MOM and action taken report of the previous R&D minutes.*

## **Agenda 2: Student Project evaluation and approval**

- The committee reviewed the research proposals for the academic year 2022–23. The R&D Chairperson informed all HODs that
- Protocols will be prepared by Final year M-Pharm & Final Year B-Pharm & Vth Pharm-D students, and they will have to submit the same to the guide and HOD.
- Once the verification is completed, students will be asked to present their presentations during R&D sessions.

### **Resolution**

*The committee members approved the research proposals for 2022-23.*

## **Agenda 3: Selection of student short-term projects for RGUHS grant seed money.**

- The committee resolved to encourage student research projects that align with Institution and RGUHS grant guidelines, focusing on innovative and practical ideas to advance healthcare.

### **Resolution**

*The committee will select five student projects to submit for RGUHS seed money. Proposals will be evaluated based on merit, relevance, feasibility, practicality, and impact. Selected students will present their findings at the RGUHS short-term research project for the academic year 2022–23.*

## **Agenda 4: Authorization to send faculty proposals to government and nongovernment funding agencies.**

- The chairman of R&D informed that RGHS notification and invitation of application for a research grant for 2023–2024 were dated 29th March 2023.
- They emphasized the importance of pursuing external funding to support research and academic endeavors.

### **Resolution**

*The committee members agreed that competition is high, but strong proposals are crucial to success. Collaboration and support among faculty members were encouraged.*

## **Agenda 5: Identification of potential journals and timelines for Faculty publication**

- The committee members discussed identifying potential journals for publication, sharing insights and experiences, suggesting suitable journals, and agreeing to conduct further research before making a final decision.

### **Resolution**

*Faculty members identified potential reputable journals with a high impact factor for their publication. They will review the selected journals and submit their papers accordingly.*

**Agenda 6: Discuss the completed seminar and forthcoming seminar and workshop.**

- The agenda for this meeting was to review the four seminars conducted. Out of which 2 from pharmaceuticals, 1 each from pharmacology and pharmacy practice. The team discussed the previous workshop and reviewed the feedback received from the attendees. The discussion focused on the strengths and weaknesses of the workshop and how to improve the upcoming seminar.

**Resolution**

*The team incorporated more interactive sessions and practical exercises in future events. A more diverse group of speakers will also be invited.*

**Agenda 7: Discussion on Institution Ethics Committee Approval for Pharm D projects.**

- The upcoming meeting will focus on seeking approval from the institutional ethics committee for Pharm.D. projects. The IEC committee will evaluate the project proposals based on ethical considerations and provide feedback to ensure the projects align with ethical standards.

**Resolution:**

*The R&D committee is expected to approve the Pharm.D. project proposals that meet ethical standards and provide feedback for any modifications required to align the projects with ethical standards.*

The committee members also decided to have a review meeting scheduled every quarter of the academic year, and finally the Dean R&D proposed a vote of thanks.

  
Dean R&D




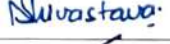

  
Chairman R&D

**ACTION TAKEN REPORT-2022-23**

S. No	Resolution	Action Taken	Status
1	The committee members approved the MOM and action taken report of the previous R&D minutes.	The approved MOM and action taken report will be recorded and distributed among the relevant stakeholders for their reference and implementation.	The committee members have approved the MOM and action taken report, which will be implemented accordingly.
2	The committee members approved the research proposals for the academic year 2022-23.	The principal has been tasked with overseeing the implementation of the approved research projects. All HODs have been asked to verify the protocol from the final year students of B-Pharm, M-Pharm and Pharm-D and submit the document for principal approval.	So far 05 projects from Pharmaceutics, 08 projects from Pharmacology, 15 projects from B-Pharm and 05 projects from Pharm-D with submitted for presentation. The scrutiny committee will review it for approval.
3	The committee will select five student's projects to submit for RGUHS seed money. Selected students will present their findings at the RGUHS short-term research project for the academic year 2022-23.	The committee will evaluate proposals based on merit, relevance, feasibility, practicality, and impact under institution and RGUHS guidelines.	Students submitted fifteen projects and underwent evaluation by a scrutiny committee. After careful consideration, five projects were selected and forwarded to RGUHS for short-term projects.
4	The committee members agreed that competition is high, but strong proposals are crucial to success and collaboration and support among faculty members were encouraged.	The concerned department has started collecting proposals from faculty members interested in seeking funding from government and non-government agencies. The submissions are being reviewed and edited for clarity and completeness.	The Scrutiny Committee is finalizing five proposals for submission to the RGUHS research grant for 2023-2024. Two proposals have been received from pharmacology, two from pharmaceutical chemistry, and one from Pharmaceutics. The committee is preparing the necessary documents for submission

5	Faculty members identified potential reputable journals with a high impact factor for their publication. They will review the selected journals and submit their papers accordingly.	The Scrutiny Committee and Plagiarism team are reviewing the research work to identify appropriate journals and timelines for publication.	They have shortlisted UGC, Scopus and Web of Science-indexed journal lists and are finalizing the submission and publication timeline.
6	The team incorporated more interactive sessions and practical exercises in future events. A more diverse group of speakers will also be invited.	A new planning committee was formed to organize the next workshop and conference. Speakers and topics were identified, and the event schedule was finalized.	The event was a great success, with positive feedback. The team plans to organize more events in the future, building on the success of this event. Currently 1 workshop and 1 seminar are planned.
7	The R&D committee is expected to approve the Pharm.D. project proposals that meet ethical standards and provide feedback for any modifications required to align the projects with ethical standards.	The IEC committee will evaluate the Pharm.D. project proposals and provide feedback and recommendations.	Upon approval, the students can proceed with their projects. The IEC committee will provide recommendations to ensure the projects align with ethical standards.

#### Committee members

S.No	Name of Members	Designation	Signature
1	Dr. Padmaa, M.Paarakh	Chairman R&D	
2	Dr Gururaj. S. Kulkarni	Dean R&D	
3	Dr. G Parthasarathy	Member	
4	Dr. Noopur Srivastava	Member	
5	Dr. Jyoti Srivastava	Member	



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Karnataka;  
Approved by Pharmacy Council of India, New Delhi)  
**Accredited by NAAC and International Accreditation Organization (IAO)**

Date: 05.04.2023

From

The Head  
Department of Pharmacognosy  
The Oxford College of Pharmacy  
Bangalore

To

The Principal  
The Oxford College of Pharmacy  
Bangalore

SUB: Request Institutional seed money grant for the identified project's further scope

Respected Mam

I am pleased to inform you that our pharmacognosy department has submitted 03 proposals under the Institution's seed money grant for the academic year 2022-23. After a rigorous evaluation, the scrutiny committee has shortlisted 01 research project. These projects have been selected based on their scope and potential to contribute significantly to their respective fields. I want your approval and support in providing the necessary funding and resources for our research projects under the Institutional Seed Money grant. This funding will help facilitate the research, development, and publication of these projects, thereby providing a unique opportunity for our faculty and students to expand their knowledge and skills in their respective areas of study.

Therefore, I request that you forward the shortlisted proposals of our pharmacognosy department to the management of grant seed money. We earnestly hope that you will consider our request and provide your approval for it.

The details of the project are enclosed here for your kind perusal.



Name of the Project/ Endowments, Chairs	Name of the Principal Investigator/Co-investigator	Department of Principal Investigator	Year	Duration of the project	Name of the Funding Agency
Preparation and evaluation of ointment using mucilage extract of <i>Salvia hispanica</i> Linn.	Dr. Padmaa M Paarakh/Suvanjali Mishra, Tanushree M, Suman N, Kavya RS, Mudashira Pasha	Pharmacognosy	2022-23	06months	The Oxford Educational Institutions

P. Padma  
Sincerely

Approved  
P. Padma

PRINCIPAL

Pharmacy  
Hirgasandra  
57-5-204-59-91-8



Children's Education Society (Regd.)  
**The Oxford College of Pharmacy**  
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Karnataka;  
Approved by Pharmacy Council of India, New Delhi)  
**Accredited by NAAC and International Accreditation Organization (IAO)**

Date: 05.04.2023

From

The Head  
Department of Pharmaceutics  
The Oxford College of Pharmacy  
Bangalore

To

The Principal  
The Oxford College of Pharmacy  
Bangalore

SUB: Request Institutional seed money grant for the identified project's further scope

Respected Mam

I am pleased to inform you that our pharmaceutics department has submitted 08 proposals under the Institution's seed money grant for the academic year 2022–23. After a rigorous evaluation process, the scrutiny committee has shortlisted 02 research projects. These projects have been selected based on their scope and potential to contribute significantly to their respective fields. I want your approval and support in providing the necessary funding and resources for our research projects under the Institutional Seed Money grant. This funding will help facilitate the research, development, and publication of these projects, thereby providing a unique opportunity for our faculty and students to expand their knowledge and skills in their respective areas of study.

Therefore, I request that you forward the shortlisted proposals of our pharmaceutics department to the management of grant seed money. We earnestly hope that you will consider our request and provide your approval for it.

The details of the project are enclosed here for your kind perusal.

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☎: +91- 80 - 61754694; Fax: +91- 80 -61754699; [www.theoxford.edu](http://www.theoxford.edu)  
e-mail: [pharmacyprincipal@theoxford.edu](mailto:pharmacyprincipal@theoxford.edu); [info@theoxford.edu](mailto:info@theoxford.edu);

Name of the Project/ Endowments, Chairs	Name of the Principal Investigator/Co- investigator	Department of Principal Investigator	Year	Duration of the project	Name of the Funding Agency
Formulation and evaluation of mucoadhesive buccal tablets of an anti- diabetic drug	Dr. Gururaj S Kulkarni/ Yuktha HJ	Pharmaceutics	2022-23	12 months	The Oxford Educational Institutions
An Innovative Approach: Medicated Chocolate Enriched with Natural Sweetener.	Mrs. Surinder Kaur/ Atamaja Shetty	Pharmaceutics	2022-23	12 months	The Oxford Educational Institutions

Approved.

P. Padma

**PRINCIPAL**

The Oxford College Of Pharmacy  
Jc 619, 1st Cross, Begur Road, Hongasandra  
Bangalore - 560 068

  
Sincerely



Children's Education Society (Regd.)

## The Oxford College of Pharmacy

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Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

Date: 05.04.2023

From

The Head  
Department of Pharmacology  
The Oxford College of Pharmacy  
Bangalore

To

The Principal  
The Oxford College of Pharmacy  
Bangalore

SUB: Request Institutional seed money grant for the identified project's further scope

Respected Mam

I am pleased to inform you that our pharmacology department has submitted 12 proposals under the Institution's seed money grant for the academic year 2022–23. After a rigorous evaluation process, the scrutiny committee has shortlisted 03 research projects. These projects have been selected based on their scope and potential to contribute significantly to their respective fields. I want your approval and support in providing the necessary funding and resources for our research projects under the Institutional Seed Money grant. This funding will help facilitate the research, development, and publication of these projects, thereby providing a unique opportunity for our faculty and students to expand their knowledge and skills in their respective areas of study.

Therefore, I request that you forward the shortlisted proposals of our pharmacology department to the management of grant seed money. We earnestly hope that you will consider our request and provide your approval for it.

The details of the project are enclosed here for your kind perusal.

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e-mail: [pharmacyprincipal@theoxford.edu](mailto:pharmacyprincipal@theoxford.edu); [info@theoxford.edu](mailto:info@theoxford.edu);

Name of the Project/ Endowments, Chairs	Name of the Principal Investigator/Co- investigator	Department of Principal Investigator	Year	Duration of the project	Name of the Funding Agency
Evaluation of the antidepressant activity of <i>Cichorium intybus</i> L. leaves extract in mice model of chronic unpredictable mild stress.	Dr. Noopur Srivastava/ Shiwani Singh	Pharmacology	2022-23	12 months	The Oxford Educational Institutions
Study to assess the effects of <i>Cordia dichotoma</i> G. Frost. leaf extract against haloperidol-induced Parkinson's disease in rats.	Mrs. Keserla Bhavani/ Yakshitha V	Pharmacology	2022-23	12 months	The Oxford Educational Institutions
Investigation of <i>Epiphyllum oxypetalum</i> (DC) Haw (Nishagandhi) leaf extract against paracetamol-induced Hepatotoxicity of rats	Dr. Noopur Srivastava/ Kiran P	Pharmacology	2022-23	12 months	The Oxford Educational Institutions

Approved.

P. Padua

PRINCIPAL

The Oxford College Of Pharmacy  
No 619, 1st Cross, Begur Road, Hongasandra  
Bangalore - 560 068

Srivastava.  
Sincerely



Children's Education Society (Regd.)  
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Karnataka;  
Approved by Pharmacy Council of India, New Delhi)  
**Accredited by NAAC and International Accreditation Organization (IAO)**

Date: 05.04.2023

From

The Head  
Department of Pharmaceutical Chemistry  
The Oxford College of Pharmacy  
Bangalore

To

The Principal  
The Oxford College of Pharmacy  
Bangalore

SUB: Request Institutional seed money grant for the identified project's further scope

Respected Mam

I am pleased to inform you that our Pharmaceutical Chemistry department has submitted 02 proposals under the Institution's seed money grant for the academic year 2022–23. After a rigorous evaluation, the scrutiny committee has shortlisted 01 research project. These projects have been selected based on their scope and potential to contribute significantly to their respective fields. I want your approval and support in providing the necessary funding and resources for our research projects under the Institutional Seed Money grant. This funding will help facilitate the research, development, and publication of these projects, thereby providing a unique opportunity for our faculty and students to expand their knowledge and skills in their respective areas of study.

Therefore, I request that you forward the shortlisted proposals of our Pharmaceutical Chemistry department to the management of grant seed money. We earnestly hope that you will consider our request and provide your approval for it.

The details of the project are enclosed here for your kind perusal.


Name of the Project/ Endowments, Chairs	Name of the Principal Investigator/Co- investigator	Department of Principal Investigator	Year	Duration of the project	Name of the Funding Agency
Synthesis, characterization, molecular docking, and cytotoxicity studies of some novel 2-(Hydrazinylmethyl)- 1H-Benzimidazole Vanillin derivatives	Dr Jyoti Srivastava/  Naveen Kumar C, Pavitran V, Prakash R, Ramya R Thangapandi J	Pharmaceutical Chemistry	2022- 23	06months	The Oxford Educational Institutions

Approved

P. Padma

**PRINCIPAL**

The Oxford College Of Pharmacy  
No 619, 1st Cross, Begur Road, Hongasandra  
Bangalore - 560 068

  
Sincerely



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## The Oxford College of Pharmacy

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Accredited by NAAC and International Accreditation Organization (IAO)

Date: 05.04.2023

From

The Head  
Department of Pharmacy Practice  
The Oxford College of Pharmacy  
Bangalore

To

The Principal  
The Oxford College of Pharmacy  
Bangalore

SUB: Request Institutional seed money grant for the identified project's further scope

Respected Mam

I am pleased to inform you that our pharmacy practice department has submitted 06 proposals under the Institution's seed money grant for the academic year 2022–23. After a rigorous evaluation process, the scrutiny committee has shortlisted 02 research projects. These projects have been selected based on their scope and potential to contribute significantly to their respective fields. I want your approval and support in providing the necessary funding and resources for our research projects under the Institutional Seed Money grant. This funding will help facilitate the research, development, and publication of these projects, thereby providing a unique opportunity for our faculty and students to expand their knowledge and skills in their respective areas of study.

Therefore, I request that you forward the shortlisted proposals of our pharmacy practice department to the management of grant seed money. We earnestly hope that you will consider our request and provide your approval for it.

The details of the project are enclosed here for your kind perusal.

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e-mail: [pharmacyprincipal@theoxford.edu](mailto:pharmacyprincipal@theoxford.edu); [info@theoxford.edu](mailto:info@theoxford.edu);



Name of the Project/ Endowments, Chairs	Name of the Principal Investigator/Co- investigator	Department of Principal Investigator	Year	Duration of the project	Name of the Funding Agency
Assessment of knowledge, attitude, practice, and risk factors in patients with hernia attending tertiary care teaching hospital	Dr. G Parthasarathy/ Supraja R, Suraksha R Rai, Tharanishree K, Vishal, Sasi Kannan, Pratibha	Pharmacy Practice	2022-23	12months	The Oxford Educational Institutions
To evaluate the prescribing pattern according to ICMR 2018 guidelines and medication adherence in type 2 diabetes mellitus patients in tertiary care hospitals.	Dr. SriPriya. C/ Rahul V, Sahana K, Shiva Kumar G, Sinchana DP	Pharmacy Practice	2022-23	12months	The Oxford Educational Institutions

Approved

P. Padma  
PRINCIPAL

The Oxford College Of Pharmacy  
No 619, 1st Cross, Begur Road, Hongasandra  
Bangalore - 560 068

  
Sincerely



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Karnataka;  
Approved by Pharmacy Council of India, New Delhi)  
Accredited by NAAC and International Accreditation Organization (IAO)

Date : 05.04.2023

**REQUEST LETTER**

From

The Dean R&D  
The Oxford College of Pharmacy Bangalore

To

The Principal,  
The Oxford College of Pharmacy Bangalore

**SUB: Seeking your kind approval under the Institutional Seed Money scheme for the Shortlisted Research Projects" 2022-23 reg;**

Respected Mam

I am pleased to inform you that our pharmacy department has submitted several proposals under the Institution's seed money scheme for the academic year 2022-23. After a rigorous evaluation, the scrutiny committee has shortlisted 09 research projects from various departments in TOCP. These projects have been selected based on their scope and potential to contribute significantly to their respective fields.

I want your kind approval and support in providing the necessary funding and resources for our research projects under the seed money scheme. This funding will help facilitate the research and development of these projects, thereby providing a unique opportunity for our faculty and students to expand their knowledge and skills in their respective areas of study.

We are confident that our research projects will be completed successfully with your support and will pave the way for further research and development in pharmacy. We assure you that the funds will be utilized effectively and efficiently, and we will provide regular updates on the progress of our research projects.

Therefore, I request that you forward the shortlisted proposals of our pharmacy department to the management of grant seed money. We earnestly hope that you will consider our request and provide your approval for it.

The list is enclosed herewith for your kind consideration.

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**LIST OF SHORTLISTED PROPOSAL FOR APPLYING FOR INSTITUTIONAL SEED MONEY**

S. No	Name of the Project/ Endowments, Chairs	Name of the Principal Investigator/Co-investigator	Department of Principal Investigator	Year of Award
1	Evaluation of the antidepressant activity of <i>Cichoriumintybus</i> L. leaves extract in mice model of chronicunpredictable mild stress.	Dr. Noopur Srivastava Shiwani Singh	Pharmacology	2022-23
2	Study to assess the effects of <i>Cordia dichotoma</i> G. Frost. leaf extract against haloperidol-induced Parkinson's disease in rat	Mrs. Keserla Bhavani Yakshitha V	Pharmacology	2022-23
3	Investigation of <i>Epiphyllum oxypetalum</i> (DC) Haw (Nishagandhi) leaf extract against paracetamol-induced Hepatotoxicity of rats	Dr. Noopur Srivastava Kiran P	Pharmacology	2022-23
4	Formulation and evaluation of mucoadhesive buccal tablets of an anti-diabetic drug	Dr. Gururaj S Kulkarni Yuktha HJ	Pharmaceutics	2022-23
5	An Innovative Approach: Medicated Chocolate Enriched with Natural Sweetener.	Mrs. SurinderKaur Atamaja Shetty	Pharmaceutics	2022-23
6	Preparation and evaluation of ointment using mucilage extract of <i>Salvia hispanica</i> Linn	Dr. Padmaa M Paarakh Suvanjali Mishra	Pharmacognosy	2022-23
7	Synthesis, characterization, molecular docking and cytotoxicity studies of some novel 2-(Hydrazinylmethyl)-1H-Benzimidazole Vanillin derivatives	Dr Jyoti Srivastava Naveen Kumar C	Pharmaceutical Chemistry	2022-23
8	Assessment of knowledge, attitude, practice and risk factors in patients with hernia attending tertiary care teaching hospital	Dr. G Parthasarathy Supraja R	Pharmacy Practice	2022-23
9	To evaluate the prescribing pattern according to ICMR 2018 guidelines and medication adherence in type 2 diabetes mellitus patients in tertiary care hospitals.	Dr. Sri Priya. C Rahul V	Pharmacy Practice	2022-23

Approved & forwarded to  
President, CES

P. Padma  
**PRINCIPAL**

The Oxford College Of Pharmacy  
No 619, 1st Cross, Begur Road, Hoysale  
Bangalore - 560 008

  
Dean R&D



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**Date: 10-04-2023**

From

The Principal  
The Oxford College of Pharmacy  
Bangalore

To

The Chairman  
The Oxford Educational Institutions  
Bangalore

SUB: Request seed money grant for the identified project's further scope

Respected Sir,

As an endeavor to augment research culture and instill research acumen amongst students, and the teaching fraternity, the Oxford College of Pharmacy has constituted an R&D committee which focuses and identifies the student and faculty project with scope for further enhancement, such as publications converting into experimental grants. Thus, a seed money grant shall enable the student/faculty to conduct a pilot study of the proposed projects.

In line with this and reference to the new research promotion policy dated on 18.11.22, the R&D committee has scrutinized 33 projects and shortlisted 09 projects eligible for further scope.

The details of the project are enclosed here for your kind perusal. So kindly grant the seed money.

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e-mail: [pharmacyprincipal@theoxford.edu](mailto:pharmacyprincipal@theoxford.edu); [info@theoxford.edu](mailto:info@theoxford.edu);

Name of the Project/ Endowments, Chairs	Name of the Principal Investigator/Co- investigator	Department of Principal Investigator	Year	Amount Sanction ed	Duration of the project	Name of the Funding Agency
Evaluation of the antidepressant activity of <i>Cichorium intybus</i> L. leaves extract in mice model of chronic unpredictable mild stress.	Dr. Noopur Srivastava/ Shiwani Singh	Pharmacology	2022-23	12000	12 months	The Oxford Educational Institutions
Study to assess the effects of <i>Cordia dichotoma</i> G. Frost. leaf extract against haloperidol-induced Parkinson's disease in rats.	Mrs. Keserla Bhavani/ Yakshitha V	Pharmacology	2022-23	12000	12 months	The Oxford Educational Institutions
Investigation of <i>Epiphyllum oxypetalum</i> (DC) Haw (Nishagandhi) leaf extract against paracetamol-induced Hepatotoxicity of rats	Dr. Noopur Srivastava/ Kiran P	Pharmacology	2022-23	12000	12 months	The Oxford Educational Institutions
Formulation and evaluation of mucoadhesive buccal tablets of an anti-diabetic drug	Dr. Gururaj S Kulkarni/ Yuktha HJ	Pharmaceutics	2022-23	12000	12 months	The Oxford Educational Institutions
An Innovative Approach: Medicated Chocolate Enriched with Natural Sweetener.	Mrs. Surinder Kaur/ Atamaja Shetty	Pharmaceutics	2022-23	12000	12 months	The Oxford Educational Institutions
Preparation and evaluation of ointment using mucilage extract of <i>Salvia hispanica</i> Linn.	Dr. Padmaa M Paarakh/ Suvanjali Mishra, Tanushree M, Suman N, Kavya RS, Mudashira Pasha	Pharmacognosy	2022-23	8000	06months	The Oxford Educational Institutions

Synthesis, characterization, molecular docking, and cytotoxicity studies of some novel 2-(Hydrazinylmethyl)-1H-Benzimidazole Vanillin derivatives	Dr Jyoti Srivastava/ Naveen Kumar C, Pavitran V, Prakash R, Ramya R Thangapandi J	Pharmaceutical Chemistry	2022-23	8000	06months	The Oxford Educational Institutions
Assessment of knowledge, attitude, practice, and risk factors in patients with hernia attending tertiary care teaching hospital	Dr. G Parthasarathy/ Supraja R, Suraksha R Rai, Tharanishree K, Vishal, Sasi Kannan, Pratibha	Pharmacy Practice	2022-23	5000	12months	The Oxford Educational Institutions
To evaluate the prescribing pattern according to ICMR 2018 guidelines and medication adherence in type 2 diabetes mellitus patients in tertiary care hospitals.	Dr. SriPriya. C/ Rahul V, Sahana K, Shiva Kumar G, Sinchana DP	Pharmacy Practice	2022-23	5000	12months	The Oxford Educational Institutions

Sincerely

*P. Padma*  
**PRINCIPAL**

The Oxford College Of Pharmacy  
No 6/9, 1st Cross, Begur Road, Hongasandra  
Bangalore - 560 068



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# The Oxford College of Pharmacy

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Ref No: TOCP/R&D/MOM/2023-2024/05

Date: 05/07/2023

## NOTICE

This is hereby informed that all the members of the Research and Development Committee are advised to attend the R&D meeting in Board Room, TOCP, on 08/07/2023 at 01:00 PM

### Agenda:

1. Review the agenda of the previous MOM and action taken report.
2. Shortlisted student short-term projects for RGUHS grant seed money.
3. Discussion on submitted faculty proposals to government funding agencies.
4. Discussion on completed workshop, conference & upcoming workshop.
5. R&D committee to be reconstituted.
6. Institution ecosystem for innovations and IPR

Dean R&D

Chairman R&D

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e-mail: [pharmacyprincipal@theoxford.edu](mailto:pharmacyprincipal@theoxford.edu); [info@theoxford.edu](mailto:info@theoxford.edu);

## MINUTES OF THE MEETING 2022-23

Date: 08.07.2023  
Time: 1:00 PM  
Venuc: Board Room, TOCP

Meeting No.	05
	2022-2023

### Agenda:

1. Review the agenda of the previous MOM and action taken report.
2. Shortlisted student short-term projects for RGUHS grant seed money.
3. Discussion on submitted faculty proposals to government funding agencies.
4. Discussion on completed workshop, conference & upcoming workshop.
5. R&D committee to be reconstituted.
6. Institution ecosystem for innovations and IPR

### Committee members presented

Sl.No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	P. Padma
2	Dr Gururaj. S. Kulkarni	Dean R&D	Gururaj
3	Dr. G Parthasarathy	Member	Parthasarathy
4	Dr. Noopur Srivastava	Member	Nivastava
5	Dr. Jyoti Srivastava	Member	Jyoti

The meeting of the R&D Committee of the Oxford College of Pharmacy convened for the academic year 2022-2023 session at precisely 1:00 PM under the chairmanship of Dr. Padmaa M. Paarakh. Initially, the chairperson welcomed all the members and then the meeting began by taking the agenda.

### Agenda 1: Review of Agenda of previous MOM and Action taken report

- The R&D team of TOCP has presented the action taken report of the Research Committee to the committee members. The committee members suggested completing all ongoing activities within the defined timelines.

### Resolution

*The committee members approved the MOM and action taken report of the previous R&D minutes.*



## **Agenda 2: Shortlisted Students for RGUHS UG Short-Term Project**

- The R&D Chairman informed the team about three shortlisted undergraduate RGUHS short-term projects in pharmacology, pharmacognosy, and pharmaceutical chemistry. Mentors were assigned to guide the candidates, and a monitoring mechanism was set up to track progress regularly.

### **Resolution**

*Mentors were assigned to each candidate to provide guidance and support. Regular meetings were scheduled to review progress and address any issues that may arise.*

## **Agenda 3: Discussion on submitted faculty proposals to government funding agencies.**

- During the meeting, the chairperson discusses the proposal submitted by the faculty member to the government funding agencies, RGUHS and VGST.

### **Resolution**

*After a thorough discussion, the committee members agreed that all the proposals met the criteria set by the funding agencies.*

## **Agenda 4: Discussion on completed workshop, conference & upcoming workshop**

- During the meeting, the members discussed the recently completed workshop from the pharmacognosy department and the seminar from pharmacology. The attendees shared their experiences and feedback from the primarily positive events. The chairperson then brought up the upcoming workshop and gave a brief overview of the topics and speakers.

### **Resolution**

*The committee decided to organize the upcoming workshop efficiently to ensure that it meets the expectations of the participants and meets the objectives set by the department.*

## **Agenda 5: R&D committee to be reconstituted**

- The R&D committee will be reconstituted, and the chairperson will appoint a new dean to lead the department. The goal is to bring fresh perspectives and innovative approaches to the committee's research endeavors.

### **Resolution:**

*The committee resolved to focus on developing new products and technologies, enhancing existing ones, investing in research capabilities, and collaborating with external partners.*

**Agenda 6: Institution ecosystem for innovations and IPR**

- The institution, as a endeavor to enhance research acumen in the institution the Oxford College of Pharmacy, is motivating and encouraging the teaching as well as student fraternity to work on novel concepts and convert them to innovations, the innovations which are having future scope can be converted to IPR.

**Resolution:**

***It is resolved that in line with the new research promotion policy of the institution, teaching and student fraternity are to be encouraged for filling IPR.***

The committee members also decided to have a review meeting scheduled every quarter of the academic year, and finally, the Dean R&D proposed a vote of thanks.

  
Dean R&D

  
Chairman R&D

Date: 10.07.2023

## ACTION TAKEN REPORT-2022-23

S. No	Resolution	Action Taken	Status
1	The committee members approved the MOM and action taken report of the previous R&D minutes.	The approved MOM and action taken report will be recorded and distributed among the relevant stakeholders for their reference and implementation.	The committee members have approved the MOM and action taken report, which will be implemented accordingly.
2	Mentors were assigned to each candidate to provide guidance and support. Regular meetings were scheduled to review progress and address any issues that may arise.	The mentors provided guidance and support to the candidates, and progress reports were submitted regularly to track their progress.	The selected candidates are working on their projects, and progress is monitored to ensure the project's completion within the given timeline. The team is confident that the candidates will gain valuable experience and knowledge by participating in the short-term project.
3	After a thorough discussion, the committee members agreed that all the proposals met the criteria set by the funding agencies.	The committee members decided to help the faculty members in any way possible to secure the funding.	The R&D committee and faculty members are now waiting for a response from the funding agencies.
4	The committee decided to organize the upcoming workshop efficiently to ensure that it meets the expectations of the participants and meets the objectives set by the department.	The action was to assign specific responsibilities to the team members to ensure everything was taken care of and the event ran smoothly.	The team is currently working on the preparations for the upcoming workshop and is finalizing the speakers and topics.
5	The committee resolved to focus on developing new products and technologies, enhancing existing ones, investing in research capabilities, and collaborating with external partners.	The committee allocated additional resources to achieve the goals, hired new talent, established partnerships, and conducted regular reviews.	The department progressed in receiving resources, new talent, and establishing partnerships. The goals and objectives were reviewed and aligned with the organization's strategy. The committee expressed satisfaction with the progress and urged the department to continue its efforts.

6	It is resolved that in line with the new research promotion policy of the institution, teaching and student fraternity are to be encouraged for filling IPR.	As a result of this initiative, two faculty have published three patents. (127133, dated on 30 <sup>th</sup> November 2022 6284933, dated on June 2023, 4 <sup>th</sup> 6283037, dated on 5 <sup>th</sup> July 2023;)	The same effort is to be continued further and to encourage more faculty to file IPR.
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**Committee members**

S.No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	P. Padma
2	Dr Gururaj. S. Kulkarni	Dean R&D	G. S. Kulkarni
3	Dr. G Parthasarathy	Member	G. Parthasarathy
4	Dr. Noopur Srivastava	Member	N. Srivastava
5	Dr. Jyoti Srivastava	Member	J. Srivastava

## RECONSTITUTED R&D MEMBERS ANNOUNCEMENT

S. No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	P. Padma
2	Dr. A.Muthukumar	Dean R&D	A. Muthukumar
3	Dr Gururaj. S. Kulkarni	Member	G. S. Kulkarni
4	Dr. G Parthasarathy	Member	G. Parthasarathy
5	Dr. Noopur Srivastava	Member	N. Srivastava
6	Dr. Jyoti Srivastava	Member	J. Srivastava



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Accredited by NAAC and International Accreditation Organization (IAO)

Ref No: TOCP/R&D/MOM/2023-2024/06

Date: 18/10/2023

**NOTICE**

This is hereby informed that all the members of the Research and Development Committee are advised to attend the R&D meeting in Board Room, TOCP on 21/10/2023 at 01:00 PM

Agenda:

1. Review the agenda of the previous MOM and action taken report.
2. Discussion on conducted workshop and conference.
3. Discussion on submission of M. Pharm Dissertation and Publication

*A. Ch*  
Dean R&D

*P. Padma*  
Chairman R&D

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R&D Committee

Notice Board

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## MINUTES OF THE MEETING 2022-23

Date: 21.10.2023  
Time: 1.00 PM  
Venue: Board Room, TOCP

Meeting No.	06
	2022-2023

### Agenda:

1. Review the agenda of the previous MOM and action taken report.
2. Discussion on the completed workshop.
3. Discussion on submission of M. Pharm Dissertation and Publication

### Committee members presented

S. No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	P. Padmaa
2	Dr. A. Muthukumar	Dean R&D	A. Muthukumar
3	Dr Gururaj. S. Kulkarni	Member	G. S. Kulkarni
4	Dr. G Parthasarathy	Member	G. Parthasarathy
5	Dr. Noopur Srivastava	Member	Noopur Srivastava
6	Dr. Jyoti Srivastava	Member	Jyoti Srivastava

The meeting of the Research and Development Committee of the college for the session 2022-2023 started at 1:00 PM under the chairmanship of Dr. Padmaa. M.Paarakh. Initially, the chairperson welcomed all the members, and then the meeting began by taking the agenda.

### Agenda 1: Review the agenda of the previous MOM and action taken report

- The R&D team of TOCP has presented the action taken report of the Research Committee to the committee members. The committee members suggested completing all ongoing activities within the defined timelines.

### Resolution

*The committee members approved the MOM and action taken report of the previous R&D minutes.*

**Agenda 2: Discussion on the completed workshop.**

- The team discussed the recently conducted workshop outcomes. Feedback from participants was reviewed, and areas of improvement were identified.

**Resolution**

*The team incorporated more interactive sessions and practical exercises in future events. A more diverse group of speakers will also be invited.*

**Agenda 3: Discussion on submission of M. Pharm Dissertation and Publication**

- A meeting was held to discuss the submission of the M. Pharm dissertation and publication. The main agenda of the meeting was to come up with a plan of action to ensure the timely submission of the dissertation and its publication by the students.

**Resolution**

*After a thorough discussion, it was decided that the students who have completed their M. Pharm dissertation should submit their work to the designated faculty member for evaluation. The faculty member will review the dissertation and provide feedback to the student. The student will make the necessary changes and resubmit the dissertation based on the input.*

The committee members also decided to have a review meeting scheduled every quarter of the academic year, and finally, the Dean R&D proposed a vote of thanks.

  
Dean R&D

  
Chairman R&D



Date: 26.10.2023

## ACTION TAKEN REPORT-2022-23

S. No	Resolution	Action Taken	Status
1	The committee members approved the MOM and action taken report of the previous R&D minutes.	The approved MOM and action taken report will be recorded and distributed among the relevant stakeholders for their reference and implementation.	The committee members have approved the MOM and action taken report, which will be implemented accordingly.
2	The team incorporated more interactive sessions and practical exercises in future events. A more diverse group of speakers will also be invited.	Speakers and topics were identified, and the event schedule was finalized.	The event was a great success, with positive feedback from the participants. The team plans to organize more events in the future.
3	After a thorough discussion, it was decided that the students who have completed their M. Pharm dissertation should submit their work to the designated faculty member for evaluation. The faculty member will review the dissertation and provide feedback to the student. The student will make the necessary changes and resubmit the dissertation based on the input.	The committee identified a list of potential topics for the students to choose from and guided conducting research and writing the dissertation. The students were given access to various resources and Facilities.	As a result of the above actions, the M. Pharm dissertation and publication process has improved significantly. The students are more confident and motivated and can complete their dissertations promptly and efficiently.

### Committee members

S. No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	P. Padma
2	Dr. A. Muthukumar	Dean R&D	A. Muthukumar
3	Dr Gururaj. S. Kulkarni	Member	Gururaj S. Kulkarni
4	Dr. G Parthasarathy	Member	G. Parthasarathy
5	Dr. Noopur Srivastava	Member	Noopur Srivastava
6	Dr. Jyoti Srivastava	Member	Jyoti Srivastava



Children's Education Society (Regd.)  
**The Oxford College of Pharmacy**

(Recognised by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences,  
Karnataka;

Approved by Pharmacy Council of India, New Delhi)

Accredited by NAAC and International Accreditation Organization (IAO)

Ref No: TOCP/R&D/MOM/2023-2024/07

Date: 21/12/2023

**NOTICE**

This is hereby informed that all the members of the Research and Development Committee are advised to attend the R&D meeting in Board Room, TOCP on 23/12/2023 at 01:00 PM

Agenda:

1. Review the agenda of the previous MOM and action taken report.
2. Discussion on upcoming IAEC meeting
3. Discussion on published and accepted research papers

  
Dean R&D

  
Chairman R&D

Copy to:

R&D Committee

Notice Board

For Circulation

## MINUTES OF THE MEETING 2022-23

Date: 23.12.2023  
Time: 1.00 PM  
Venue: Board Room, TOCP

Meeting No.	07
	2022-2023

### Agenda:

1. Review the agenda of the previous MOM and action taken report.
2. Discussion on upcoming IAEC meeting
3. Discussion on published and accepted research papers

### Committee members presented

S. No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	P. Padma
2	Dr. A. Muthukumar	Dean R&D	A. Ch - Y
3	Dr Gururaj. S. Kulkarni	Member	G. S. Kulkarni
4	Dr. G Parthasarathy	Member	G. Parthasarathy
5	Dr. Noopur Srivastava	Member	Srivastava.
6	Dr. Jyoti Srivastava	Member	J. Srivastava

The meeting of the Research and Development Committee of the college for the session 2022-2023 started at 1:00 PM under the chairmanship of Dr. Padmaa. M.Paarakh. Initially, the chairperson welcomed all the members, and then the meeting began by taking the agenda.

### Agenda 1: Review of Agenda of previous MOM and Action taken report

- The R&D team of TOCP has presented the action taken report of the Research Committee to the committee members. The committee members suggested completing all ongoing activities within the defined timelines.

#### Resolution

*The committee members approved the MOM and action taken report of the previous R&D minutes.*

### **Agenda 2: Discussion on upcoming IAEC meeting**

- CPCSEA nominee and IAEC members discussed the progress of the ongoing projects and the challenges they faced during the execution phase. The members also shared their suggestions and ideas on overcoming these challenges. The IAEC members then discussed the 12 new proposals from pharmacology and 01 proposal from pharmaceuticals.

#### **Resolution**

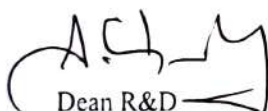
*The IAEC members approved the 13 proposals submitted by the various departments.*

### **Agenda 3: Discussion on published and accepted Research papers**

- The chairperson expressed concern about the faculty and students' slow progress in publishing research papers. They also discussed the reasons behind the delay and the need for more motivation among the students. The committee members were asked about the quality and relevance of some research papers that had been published and accepted. Members suggested improvements to the peer-review process and more stringent standards.

#### **Resolution**

*The committee was established to review all accepted research papers before publication to ensure high standards of quality and relevance. The peer-review process was also reviewed and improved.*

  
Dean R&D

  
Chairman R&D

## ACTION TAKEN REPORT-2022-23

S. No	Resolution	Action Taken	Status
1	The committee members approved the MOM and action taken report of the previous R&D minutes.	The approved MOM and action taken report will be recorded and distributed among the relevant stakeholders for their reference and implementation.	The committee members have approved the MOM and action taken report, which will be implemented accordingly.
2	The IAEC members approved the 13 proposals submitted by various departments.	During the meeting, the members discussed ongoing project progress and challenges faced during execution. They shared suggestions and ideas to overcome these challenges	The productive meeting ensured high ethical standards and scientific rigor in the institution's research. The CPCSEA nominee and IAEC members will continue to monitor ongoing projects and review new proposals to ensure the institution's research meets these standards.
3	The committee was established to review all accepted research papers before publication to ensure high standards of quality and relevance. The peer-review process was also reviewed and improved.	The committee reviewed all accepted papers and provided feedback to authors on how to improve them. Changes were made to the peer-review process to make it more robust.	<p>The R&amp;D team continues to monitor the quality and relevance of published and accepted research papers. The committee has successfully ensured high-quality research is published and improved the peer-review process.</p> <p>The Oxford College of Pharmacy has published 36 national and international research papers, with three more under review. Of these, ten are indexed in Scopus, 10 in Web of Science, and 2 in Elsevier and PubMed publications.</p>

**Committee members**

S. No	Name of Members	Designation	Signature
1	Dr. Padmaa. M.Paarakh	Chairman R&D	P. Padma
2	Dr. A. Muthukumar	Dean R&D	A. Muthukumar
3	Dr Gururaj. S. Kulkarni	Member	G. S. Kulkarni
4	Dr. G Parthasarathy	Member	G. Parthasarathy
5	Dr. Noopur Srivastava	Member	N. Srivastava
6	Dr. Jyoti Srivastava	Member	J. Srivastava